

**REQUEST FOR PROPOSAL  
No. 19-001**

**For  
WHOLESALE ENERGY SERVICES**

**On Behalf Of  
SAN DIEGO COMMUNITY POWER (SDCP)**

**Issue Date:** November 27, 2019  
**Bid Response Deadline:** December 19, 2019

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**San Diego Community Power**  
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## TABLE OF CONTENTS

### SECTIONS

1. RFP BACKGROUND/SUMMARY .....	1
2. SDCP LOAD & PROPOSED ENROLLMENT SCHEDULE.....	2
3. TERM OF AGREEMENT.....	3
4. SUBMISSIONS, QUESTIONS, AND ANTICIPATED SCHEDULE.....	3
5. PROPOSAL INFORMATION, ORGANIZATION, AND CONTENT .....	4
6. BIDDER QUALIFICATIONS AND BID EVALUATION.....	6
7. GENERAL TERMS AND CONDITIONS.....	9
8. SDCP RIGHTS.....	11

### ATTACHMENT

A. PROPOSED SCOPE OF WORK.....	12
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San Diego Community Power (SDCP) is seeking proposals from one or more entities to provide services related to power planning and procurement, power contract negotiation, rate design assistance, risk management, schedule coordination, integrated resource planning and long-term renewables procurement. SDCP is interested in receiving proposals from one or more bidders that have demonstrated experience and qualifications necessary to ensure the success of SDCP's power operations.

## **1. RFP BACKGROUND/SUMMARY**

On October 1, 2019, five cities in the county of San Diego, California formed a Joint Powers Authority to provide retail electric service to customers within their jurisdictions pursuant to California's Community Choice Aggregation (CCA) statutes. The cities of Encinitas, Chula Vista, Imperial Beach, La Mesa, and San Diego formed the San Diego Community Power Authority (Authority), which is issuing this Request for Proposals (RFP) for wholesale energy services. The purpose of this RFP is to enter in one or more contracts to assist the Authority with the initiation of its electric services during the Authority's implementation and initial period of operation. As stated in Attachment A, Scope of Work, this RFP seeks the following services organized into three task areas:

### **Task Area 1:**

- Project Administration and Planning
- Portfolio Management and Energy Advisory Services

### **Task Area 2:**

- California Independent System Operator (CAISO) Scheduling Coordinator and Settlement Services

### **Task Area 3:**

- Integrated Resource Planning and IRP Development (IRP)
- Renewables and Long-Term Procurement
- Distributed Energy Resource (DER) Assessment and Procurement

The Authority's service area is the geographical area of the aforementioned cities, the electric customers of which (except for direct access customers) are currently served by San Diego Gas and Electric Company (SDG&E). The Authority is on a path to file its Implementation Plan by the end of 2019 for a program launch in 2021.

SDCP's implementation objectives are: 1) to provide electric generation rates that are 2-4% below those offered by SDG&E, 2) to offer a default product that is between 50%-60% RPS qualified renewable at competitive/discounted rates, 3) to offer a voluntary product that is 100% renewable at competitive rates (with a small premium if necessary) and, 4) to include local/regional power resources as much as possible.

## 2. SDCP LOAD & PROPOSED ENROLLMENT SCHEDULE

The following table outlines SDCP's customer accounts by member jurisdiction and its annual projected energy needs for 2021. The Authority intends to commence retail electric service in three phases according to customer class beginning March 2021 with the intent to enroll Net Energy Metering customers on a quarterly basis once initial enrollments have been completed. The customer phasing schedule is currently proposed as:

Phase 1 (March 2021) – Municipal accounts and possibly some large commercial

Phase 2 (July 2021) - All remaining commercial accounts

Phase 3 (November) – Residential accounts

Proposals should be based on the five cities listed below but additional jurisdictions may join SDCP in the future, thus expanding its service territory and its power service needs.

**Table 1 –San Diego Community Power 2018 Electricity Detail by City/Account Type**

Year 2018		# of Accounts	# of Accounts with 5% opt out	Annual Load (kWh)	Annual Load (Net kWh)	with 5% opt out (MWh)	with 5% opt out (Net MWh)
San Diego	Residential	714,877	679,133	2,218,737,843	2,170,802,138	2,107,801	2,062,262
	Non-Residential	68,006	64,606	4,191,509,360	4,178,786,554	3,981,934	3,969,847
	Total	782,883	743,739	6,410,247,203	6,349,588,692	6,089,735	6,032,109
Chula Vista	Residential	104,966	99,718	373,776,466	364,858,662	355,088	346,616
	Non-Residential	8,735	8,298	339,655,183	337,222,616	322,672	320,361
	Total	113,701	108,016	713,431,649	702,081,278	677,760	666,977
Encinitas	Residential	29,408	27,938	129,413,716	125,520,282	122,943	119,244
	Non-Residential	3,717	3,531	98,386,689	97,877,395	93,467	92,984
	Total	33,125	31,469	227,800,405	223,397,677	216,410	212,228
La Mesa	Residential	34,859	33,116	118,319,964	116,068,426	112,404	110,265
	Non-Residential	3,179	3,020	101,816,365	101,264,778	96,726	96,202
	Total	38,038	36,136	220,136,329	217,333,204	209,130	206,467
Imperial Beach	Residential	17,430	16,558	59,159,982	58,034,213	56,202	55,133
	Non-Residential	1,590	1,510	50,908,183	50,632,389	48,363	48,101
	Total	19,019	18,068	110,068,165	108,666,602	104,565	103,233

NOTE: The values for Imperial Beach are based on taking 50% of the calculated values for La Mesa

### 3. TERM OF AGREEMENT

Requested services are to be provided during SDCP's CCA implementation and program enrollment period, anticipated to be February 2020 - December 2021. SDCP reserves the right to extend the agreement by an additional 12 to 24 months for "Day 2" operational power services expected to commence on or about January 1, 2022. Respondents must respond to the initial '2020-2021' scope of work ending on or about December 31, 2021. We encourage respondents to provide a proposed scope of work and projected pricing for the additional 12-24 months of Day 2 operating services as well.

### 4. SUBMISSIONS, QUESTIONS AND ANTICIPATED SCHEDULE

- 4.1 All Proposals must be electronically submitted, through the PlanetBids website, by 5:00 pm (PST) December 19, 2019.
- 4.2 Questions about this RFP must be received, through the PlanetBids website, by 5:00 pm December 5, 2019. SDCP staff and consultants will post responses to SDCP's temporary website <https://www.sandiego.gov/sustainability/clean-and-renewable-energy/ccea> no later than COB December 10, 2019.
- 4.3 The following is the anticipated schedule for proposal review and contract award.

ACTION	ANTICIPATED DATE
Issuance of RFP	November 27, 2019
Deadline for proposer questions	December 5, 2019
Responses to questions posted on website	December 10, 2019
Proposal Submission Deadline	December 19, 2019
Proposal Review and Evaluation	Dec. 20-Jan 3, 2020
Finalist Selection/Interviews	January 9-10, 2020
Finalize Staff recommendation	Week of January 13
Award of Contract	Week of January 20 – Date TBD
Complete Contract/Commence Work	February 2020

## 5. PROPOSAL INFORMATION, ORGANIZATION AND CONTENT

If awarded, the bidder's proposal in response to this RFP will be incorporated into a final agreement between SDCP and the selected contractor(s). All Proposals shall contain, at a minimum, the following information:

### 5.1 Cover Letter

The cover letter should be brief (two pages maximum) and provide a short synopsis of the Proposer's approach to completing tasks and delivering project products and services. Describe how the delivery of services will be provided. If a team arrangement is proposed, SDCP will recognize the integrity and validity of Proposer's team provided that:

- The arrangements are clearly identified, and relationships are fully disclosed; **and** a primary (Lead) Proposer is designated who will be responsible for all contract performance.
- The signature of the individual authorized/obligated to commit the bidder to this project is included.
- In signing proposal, statement that the bidder agrees that the terms of proposal and the costs as submitted are firm for a period of 120 days from proposal due date, unless otherwise negotiated with SDCP

The cover letter should also include:

- The RFP number and title
- Name and address of proposing firms and/or individuals
- Phone and email address of sole or lead proposer
- Primary contact person

### 5.2 Table of Contents

This section should include a clear identification of the materials by section and page numbers.

### 5.3 Bidder's Capabilities

All Proposals must provide a comprehensive description of the Bidder's qualifications as described in Section 6 and capabilities by Task Area including but not limited to the following:

- Demonstrates direct experience within and understanding of the California energy and electrical markets, including relevant legislation and regulations applicable to SDCP and its major participants – investor owned utilities, CA Independent System Operator, energy service providers and independent power producers, California Public Utilities Commission, and other key market players.
- Demonstrates experience in resource planning and energy procurement.
- Demonstrates experience in rate setting /design and sensitivity analysis, including anticipated rate impacts related to varying levels of renewable energy procurement and local renewable project/Program development as well as energy efficiency and demand reduction Program implementation.
- Demonstrates experience in California energy compliance reporting as it relates to SDCP.
- Demonstrates experience with CAISO and power scheduling
- Possess all licenses and professional credentials relevant to performing services as specified under this RFP.

#### **5.4     Scope of Work**

Please refer to Attachment A (Scope of Work) for detailed requirements. Bidders are encouraged to propose enhancements or procedural or technical innovations to the Scope of Work that do not materially deviate from the objectives or content of services included in this RFP. Bidder(s) shall:

- Provide a narrative, which addresses the Scope of Work, and shows understanding of the needs and requirements of SDCP.
- Describe the approach to completing the tasks specified in the Scope of Work. The work plan shall be of such detail to demonstrate the bidder's ability to accomplish the project objectives.
- Outline sequentially the activities that would be undertaken in completing the tasks and specify who would perform them and what the associated costs would be.
- Furnish a project schedule for completing the tasks in terms of elapsed weeks from the project commencement date.
- Identify methods that bidder(s) will use to ensure quality control as well as budget and schedule control for the project.
- Identify any special issues, problems or risks that are likely to be encountered in this project and how the bidder(s) would propose to address them.

#### **5.5     Schedule**

Please include a detailed schedule which lists milestones and estimated completion dates of each of the tasks and sub-tasks listed in Attachment A/Scope of Work.

#### **5.6     Proposed Budget and Cost of Service(s)**

Please include an estimated budget and fee itemization/cost of service by year and by Task Area included in Attachment A/Scope of Work, and any estimates of travel expenses. Include all costs that may be relevant to the services proposed.

#### **5.7     References**

Please provide three (3) references, including names and contact information, for which you have performed similar work. References should not include any SDCP member agencies, interim staff or Board members.

#### **5.8     Project Team Staffing**

Please include biographies and relevant experience of key staff and management personnel who would be assigned to the project. Please describe coverage levels of employees who would be assigned to this project. Affirm that no employees working on the engagement have ever been convicted of a felony.

## **5.9     Company Overview**

Please provide the following for your company:

- Official registered name (Corporate, D.B.A., Partnership, etc.), Dun & Bradstreet Number, Primary and secondary Standard Industrial Classification (SIC) numbers, address, main telephone number, and toll-free number(s).
- Primary key contact name, title, address (if different from above address), direct telephone number(s).
- Brief history, including year established, relevant financial information and relevant experience with CCAs.

## **5.10    Statement of No Conflict/Anti-Trust**

Please provide a statement that describes how bidder(s) will adhere to anti-trust and collusion laws while providing service to SDCP. Also provide a statement that confirms that bidder(s) and any subconsultants responding to this RFP shall avoid organizational conflicts of interest which would restrict full and open competition in this procurement and subsequent procurements. An organizational conflict of interest means that due to other activities, business units, relationships or contracts that bidder(s) would be unable, or potentially unable, to render impartial assistance or advice to SDCP consistent with the requirements of California Government Code section 1090; or that a bidder's objectivity in performing the work identified in the Scope of Work is or might otherwise be impaired; or bidders have an unfair competitive advantage.

## **6.    BIDDER QUALIFICATIONS AND BID EVALUATION**

**6.1**     Proposals are being solicited from qualified service providers with demonstrated experience in California and western energy markets, as well as experience working with CCA programs in California. Qualified proposers may be a single company or a group of them that forms a team for purposes of this solicitation. In the event an integrated service/team arrangement is proposed, please observe that SDCP wishes to retain full optionality. Thus, SDCP:

- 1) Requests that the team identify the prime Proposer that will be responsible for entering into an Agreement with SDCP and serving as the primary contact and responsible party on behalf of each member of the proposal team if SDCP determines the integrated team approach is the best path forward;
- 2) Reserves the right to (a) negotiate a final contract with any Proposer(s) as necessary to serve the best interests of SDCP, (b) withdraw this solicitation at any time without prior notice and makes no representations that a contract will be awarded, or (c) award services to one Proposer or apportion services among two or more Proposers.



- 6.2** Bidders must possess the following minimum qualifications:
- 7-10 years experience with California energy markets, including CAISO market operations and regulations applicable to California energy programs
  - 10 years experience in power procurement and portfolio planning and management services
  - 10 years experience in the development and evaluation of risk management policies and regulations
- 6.3** Bidders should also demonstrate appropriate experience, knowledge and skills that include but are not limited to the following:
- Experience with electricity load forecasting and data analysis
  - Experience in risk management and energy portfolio management
  - Knowledge of CCA formation process in CA and knowledge of CA laws, regulations and compliance requirements governing CCAs in CA
  - Expertise and experience with integrated resource planning
  - Experience with developing and evaluating bids for power resources including: financial and economic analysis and modeling and analysis of energy demand and market pricing
  - Experience/knowledge of CA energy compliance reporting
- 6.4** Evaluations will be based upon the information provided in the proposals and such other information requested by SDCP as deemed appropriate by SDCP. Proposals must provide clear, concise information and sufficient detail to enable reviewers/evaluators to evaluate the responsiveness and quality of the proposals to all RFP requirements. Proposals that fail to meet the RFP requirements may be rejected; however, SDCP may waive minor irregularities in proposals if so doing would be in the best interest of SDCP. SDCP reserves the right to request additional information from any/all respondents as part of the selection process.

Proposals will be evaluated based on the following non-exhaustive factors. Each of the three task areas included in Attachment A/Scope of Work will be scored using a 100-point maximum to allow bidder(s) to propose on one or more tasks, as a single company or a team, and for SDCP to fairly evaluate vendor responses for each task category.

	BID EVALUATION CRITERIA FOR EACH TASK AREA	POINTS POSSIBLE
1.	Understanding of the Scope of Work Required by SDCP Quality, clarity and responsiveness of the proposal Proposed approach including a clearly demonstrated understanding of the scope of work and the overall value/benefits provided to SDCP either as a single vendor or in a team approach	25
2.	Contractor Capability and Experience Meets required qualifications specified in section 6 of this RFP Financial viability and operational history of respondent and any subcontractors Ability to meet required timelines and other contract requirements Indicated willingness to work with SDCP staff and other consultants Existence of or circumstances surrounding any claims and violations against the respondent, its representatives and/or partners Commitment to SDCP goals and outcomes	25
3.	Management, Personnel and Qualifications Demonstrated competence and professional qualifications necessary to successfully perform required work Recent experience providing similar work and services to CCA, utility and/or public power clients Background and qualifications of individuals assigned to SDCP's work Reliability and quality of client service; access to assigned staff Information provided by pertinent references	25
4.	Cost to SDCP Clearly articulated budget and cost proposal Cost of proposed services for initial term (2020-2021) Cost of proposed services in the event of a contract extension for "Day 2" services	25

As reflected in the evaluation criteria, contract award will not be based solely on cost, but on a combination of factors as determined to be in the best interest of SDCP. After evaluating the proposals and any oral interviews, SDCP reserves the right to further negotiate the proposed work and/or method and amount of compensation.

## 6.5 Special Procurement Preferences

SDCP has identified the following additional contract preferences which shall receive a 2%-5% bonus out of a 100-point scoring system. If bidders are interested in receiving a bonus for one or more of the following preferences, please provide pertinent information supporting your request.

**San Diego County Preference.** SDCP desires to support San Diego County businesses where possible. Businesses in this category are described as those with office(s) located in San Diego County and including at least 25% San Diego County residents under their employment.

**Diversity Preference.** SDCP desires to support diversity among its contractors and vendors by working with women, minority, disabled veteran, and lesbian, gay, bi-sexual and transgender-owned businesses. Please specify if your business or pertinent subcontracted businesses are owned by a person in one or more of these categories.

**Ethical Vendor Standards.** SDCP is committed to the highest standards of responsible behavior and integrity in all its business relationships. SDCP will consider a company's business practices, environmental track record, and commitment to fair employment practices and compensation in its procurement decisions.

## 7. GENERAL TERMS AND CONDITIONS

- 7.1 Confidentiality.** All data and information obtained from or on behalf of SDCP by the winning contractor(s) and its agents in this RFP including reports, specifications and data shall be treated by the contractor and its agents as confidential. The contractor and its agents shall not disclose or communicate this information to a third party or use it in advertising, publicity or in another job unless written consent is obtained from SDCP. Generally, each proposal and all documentation, including financial information, submitted by a bidder to SDCP is confidential until a contract is awarded, when such documents become public record under State and local law, unless exempted under CPRA.
- 7.2 California Public Records Act (CPRA).** All proposals become the property of SDCP which is a public agency subject to the disclosure requirements of the CPRA. If proprietary information is contained in documents submitted to SDCP and the bidder claims that such information falls within one or more CPRA exceptions, bidder must clearly mark such information 'Confidential and Proprietary' and identify the specific lines containing the information. In the event of a request for such information, SDCP will make its best efforts to provide notice to bidder prior to such disclosure. DO NOT MARK YOUR ENTIRE BID CONFIDENTIAL. Only mark those elements that you believe contain proprietary information if necessary.
- 7.3 Contract Pricing and Compensation.** The total value of this contract is undetermined. The schedule of compensation will be mutually negotiated. Responders should clearly identify proposed contract duration(s) and associated costs within their proposals. The prices quoted for services must be valid for the entire period indicated unless otherwise conditioned by the proposer in its proposal.

- 7.4** Contract Extension. The term of the contract may be extended by mutual consent for an additional period to be negotiated six months prior to the end of the contract.
- 7.5** Incurring Cost. This RFP does not commit SDCP to award or pay any cost incurred in the submission of the proposal.
- 7.6** Contractor Invoices. The Contractor shall deliver a monthly invoice to SDCP with detailed expenses so as to ensure that expenditures are not-over extended relative to the agreed upon budget and compensation.
- 7.7** At Risk. Proposers should understand that work done in the first quarter of 2020, prior to CPUC certification of the Agency's Implementation Plan, will be undertaken at the Proposer's risk. If, in the very unlikely event the CCA is not certified, SDCP may elect to cease further services at no retroactive or prospective cost to the Agency.
- 7.8** Addenda. SDCP reserves the right to revise the RFP documents. Any changes to the requirements will be made by written addenda to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into the terms and conditions of any contract resulting from this RFP. Addenda will be posted on the SDCP website. It is the responsibility of the Proposers to check the SDCP website to determine if any addenda have been issued.
- 7.9** Insurance. Bidders should be aware of the insurance requirements for contract award. A certificate of insurance must be provided by the successful bidder(s) prior to contract execution in accordance with the executed contract.
- 7.10** Ownership of Materials. All original plan documents and other materials prepared by or in possession of the Contractor as part of the work or services under these specifications shall become the permanent property of SDCP and shall be delivered to upon demand.
- 7.11** Release of Reports and Information. Any reports, information, data, or other material given to, prepared by or assembled by the Contractor as part of the work or services under these specifications shall be the property of SDCP and shall not be made available to any individual or organization by the Contractor without the prior written approval of SDCP.
- 7.12** Copies of Reports and Information. If SDCP requests additional copies of reports, specifications, or any other material in addition to what the Contractor is required to furnish in limited quantities as part of the work or services under these specifications, the Contractor shall provide such additional copies as are requested, and SDCP shall compensate the Contractor for the costs of duplicating of such copies at the Contractor's direct expense.
- 7.13** Termination. A termination agreement will be negotiated between the parties that includes provisions on termination for cause and termination for convenience.

## **8. SDCP RIGHTS**

Any award of a contract resulting from this RFP will be based upon the most responsive Proposal whose offer will be the most advantageous to SDCP in terms of cost, functionality, effectiveness in meeting goals and objectives, and other factors as specified elsewhere in this RFP, as determined solely by SDCP decision makers. SDCP reserves the right to:

1. Disqualify any and all Proposals that are not submitted in accordance with the required format described in this RFP
2. Reject any and all Proposals submitted
3. Request additional information
4. Issue Addenda to this RFP
5. Award all, part, or none of the work contemplated in this RFP
6. Remedy errors in the RFP
7. Cancel the entire RFP
8. Issue a subsequent RFP
9. Approve or reject the use of a particular subcontractor/supplier
10. Negotiate with any, all or none of the Proposers. If SDCP is unable to negotiate a final contract Terms and Conditions that are acceptable to SDCP, SDCP reserves the right to award the contract to another Proposer
11. Accept other than the lowest priced Proposal
12. Award a contract without interviews, discussions or negotiations
13. Award a contract to one or more Proposers

## **ATTACHMENT A: PROPOSED SCOPE OF WORK**

### **Scope of Services**

The technical and energy services SDCP is seeking on behalf of its CCA program are described below. This scope is intended to provide a framework for RFP responses and is not intended to become the final scope of work to be included in the contract(s) with the selected vendor(s). Proposals should be organized into Task Areas 1-3 defined below but do not need to conform to the specific task enumeration outlined below such that the proposal may expand, modify, or restructure the tasks of each Task Area to best communicate the Proposer's logic and service model. If the below task structure is not followed, the Proposal should make clear how all the activities are being addressed and/or how alternative activities proposed in place of those described will enhance and improve CCA program delivery.

### **Task Area 1: Project Administration, Portfolio Management & Energy Advisory Services**

#### **Task 1.1: Project Administration and Planning**

Proposers should describe their recommendations, previous experience and participation in the following activities:

- 1.1.1 Staff and CCA team meetings: the selected vendor(s) will be expected to prepare for and participate in regular conference calls and other meetings with staff and consultants as needed.
- 1.1.2 Information for City Officials, Board and Community members: the selected vendor(s) will support interim JPA staff with technical/energy-related information as they continue to engage local policymakers (City Council members, City Staff, etc.), JPA Board members, and community members.
- 1.1.3 JPA Board Meetings: the selected vendor(s) will be required to participate in 4-6 JPA Board meetings at key points during the initial 2020-2021 contract period.
- 1.1.4 Proforma Review/Updates: the selected vendor(s) will review and provide suggested amendments to the 5-year operating proforma including updated power pricing and sales projections, estimated PCIA and utility service pricing.
- 1.1.5 Updated Load Forecasts: Selected vendor will review the assumptions and load projections provided in the SDCP Implementation Plan and update them as needed for accurate portfolio planning, rate design/setting and power procurement. The vendor should also be prepared to run an updated sensitivity analysis (if needed) reflecting changes in market pricing, PCIA exit fees, utility generation rates, impacts of regulatory/legislative actions or other economic volatility.

### **Task 1.2: Portfolio Management and Energy Advisory Services**

There are several activities with which SDCP will require assistance related to utility and wholesale power services. A list of activities is provided below. Proposers should add service/task areas that are recommended but not otherwise included below:

- 1.2.1 Portfolio Management Strategy. Selected vendor will lead the development and implementation of a CCA portfolio management strategy that includes initial power portfolio recommendations that align with the CCA's stated goals, carbon reduction targets and power product options as set by the JPA Board.
- 1.2.2 Risk Management. Selected vendor will help develop and participate in a risk management process, as well as produce, maintain, and publish reports tracking CCA compliance with portfolio exposure, market risk and credit limits. Vendor will be expected to identify and present risk-mitigation strategies to the CCA's risk management team and leadership. Particular attention will be paid to proposed approaches to manage the risk to rate competitiveness posed by the PCIA and how to incorporate those approaches within the CCA's procurement strategies. Vendor may also assist with drafting, implementing and complying with appropriate Energy Risk Management Policies and will assist CCA management and staff in presenting various reports and results to the JPA Board.
- 1.2.3 Power Procurement. Vendors will be expected to prepare and issue power supply RFPs and negotiate power contracts on the CCA's behalf, and/or assist the CCA in procuring all requisite energy, resource adequacy (RA), capacity, renewable and GHG-free products to meet the CCA's power supply portfolio requirements while fully complying with applicable regulatory and legislative mandates, CAISO rules and practices, and CCA Program goals and objectives, including its enterprise risk management policy. Activities will include issuing RFPs for multi-year off-take agreements, reviewing and evaluating bids, and negotiating bilateral power-purchase agreements with third-party power providers.
- 1.2.4 Regulatory and Legal Compliance. Coordinate with CCA management and staff to ensure registration and compliance with all regulatory and reporting requirements such as: completion of the utility service agreement, posting of the CCA financial security deposit, development of RPS and integrated resource plan, resource adequacy, energy storage implementation, and re-certification of implementation plan if and when necessary. This function may also involve general monitoring of ongoing regulatory proceedings at the CPUC (as well as proposed laws at the legislature) that could materially affect CCA functions and competitiveness. Of particular concern are impacts on CCA fees, such as the departing load charge, resource adequacy, and changes around procurement autonomy and the cost allocation mechanism.
- 1.2.5 Financial Planning and Rate Setting. Assist CCA staff and management as needed with program financial planning and development of annual operating budgets. This task also includes managing/supporting the rate-setting process and presenting proposed rates to the Board for approval.

Proposer will need to conduct annual rate analyses in establishing a rate setting methodology and design that meets the annual budgetary revenue requirements set by the Board and staff. This will include recovery of all expenses and any reserves or coverage requirements set forth in security agreements or other debt-service requirements. The CCA Program anticipates a rate structure similar to SDG&E's rate schedules, at least at the outset. Included in the rate structure should be consideration of policies that further encourage local renewable energy development, including but not limited to:

- a) A feed-in-tariff program to incentivize renewable energy projects within the Program service territory;
- b) A net energy metering tariff that encourages solar installation on the customer side of the meter;
- c) A 100% renewable and/or 100% carbon free, voluntary opt-in choice. Customers would be offered a 100% renewable energy or carbon free option at price parity or small premium, based on the costs of power supply.

1.2.6 Policy and Program Development. If requested, assist CCA staff and management with various operational and procurement related policies including energy risk management policies. Possible program support could include energy efficiency program development and administration, local power development projects, job training and energy storage initiatives. Policies could include, as discussed previously, feed-in-tariff and net energy metering programs.

1.2.7 Miscellaneous. Proposers may include other components of Task Area 1 that they deem important for the CCA program to be successful.

## **Task Area 2: CAISO Scheduling Coordination and Settlement Services**

2.1.1 Scheduling Coordinator (SC) Services. Include short-term load forecasting (i.e., week-ahead, day-ahead, and hour-ahead), scheduling of load into the CAISO day-ahead market, validating CAISO statements for load settlements, minimizing and managing real-time imbalance exposure, accepting Inter-SC Trades, and managing a Congestion Revenue Rights (CRR) portfolio and bidding into the various CRR auctions.

2.1.2 Future Generation/Compliance Filings and Other Obligations. The proposed CCA neither owns nor has generating resources under its operational control and therefore is not requesting generation scheduling services as part of this RFP, but all respondents must possess the capability and experience to schedule future renewable generation projects that may be under contract with this CCA in the future. Additionally, SCs will be required to submit regulatory compliance filings, such as monthly RA compliance reports to the CAISO on behalf of the CCA Program. It is also expected that the SC will be responsible for satisfying the CAISO's various settlement and financial requirements and obligations (i.e., collateral obligations).

2.1.3 CAISO Certification. Respondents offering to provide SC services must be certified by the CAISO as a scheduling coordinator or must name a certified scheduling coordinator that will be contractually responsible for scheduling loads and resources throughout the proposed delivery term. If respondent is not a certified CAISO scheduling coordinator and will be naming a third-party to serve in this capacity, SDRCEA requires such respondents to submit proposals that are co-signed by the anticipated



scheduling coordinator, verifying the intended business relationship and the anticipated scope of services to be provided.

- 2.1.4 Methodologies and IT. Respondents offering to provide SC services must describe the methodologies that will be used for load forecasting and CRR portfolio management as well as all information systems that will be utilized in providing SC and settlement services to the CCA and identification of those to which CCA personnel will have access. Proposals must describe the process and methods to be used for validating CAISO charges and credits that will be passed through to the CCA Program.
- 2.1.5 Miscellaneous: Proposers may include other components of Task Area 2 that they deem important for the CCA program to be successful.

### **Task Area 3: Integrated Resource Planning, Renewables and Long-Term Procurement; DER Assessment and Procurement**

This task area falls into “Day 2” operational services but SDRCCEA is interested in proposer’s interest and qualifications in providing these services, most of which would commence in 2022 unless compliance deadlines (e.g. for the integrated resource plan) otherwise dictate or there are earlier/beneficial opportunities to begin long-term procurement.

#### **Task 3.1: Integrated Resource Planning**

- 3.1.1 Integrated Resource Planning and IRP Development. Selected vendor will work with CCA staff to develop a long-term integrated resource plan that considers both demand-side reductions (through energy efficiency and demand response) as well as conventional and renewable supply. The resource plan will estimate the percentage of total electricity demand that will come from renewable and non-renewable resources. This should take into consideration SB 350’s long-term eligibility requirements and other relevant factors including an understanding of CPUC-jurisdictional IRP requirements for load serving entities and familiarity with CPUC IRP tools. Proposers should describe their experience in developing IRPs for CCAs or other load serving entities, the modeling they would use, and a plan for optimizing resource attributes and values.

#### **Task 3.2: Renewables and Long-Term Procurement**

- 3.2.1 RPS Qualified Long-Term Procurement. Proposer should describe the process and fee structure proposed to support SDRCCEA staff in the portfolio planning and procurement of long-term California RPS qualified resources that comply with SB 350 mandates and potentially support Resource Adequacy requirements as well. This task will build upon the portfolio design and procurement work outlined in Task Area 1.2.

#### **Task 3.3: DER Assessment and Procurement**

- 3.3.1 Power Solicitations for Local DERs. Vendor may also be requested to help assess, plan for, and implement the integration of local distributed energy resources into the CCA’s power portfolio including negotiation of short and long-term off-take agreements and community benefits agreements where applicable. Proposer should describe its approach and experience in the integration and negotiation of local renewable power resources into the overall portfolio design and cost profile of the CCA.

**Task 3.4: Other Services**

- 3.4.1 Other Services. Identify any other related services and tasks which may not have been included in this Task Area or RFP which respondent deems to be important to the success of the CCA Program. Comprehensive proposals that identify opportunities above and beyond standard Program operations are encouraged.

## San Diego Community Power

### ADDENDUM A ISSUED 12/10/19

#### RE: RFP 19-001 for Wholesale Energy Services

San Diego Community Power is releasing this addendum to RFP 19-001 to extend the bid submission deadline to 5:00 pm December 23, 2019 and to update the RFP schedule of events as follows.

ACTION	ANTICIPATED DATE
Issuance of RFP	November 27, 2019
Deadline for proposer questions	December 5, 2019
Responses to questions posted on website	December 10, 2019
Proposal Submission Deadline	December 23, 2019
Proposal Review and Evaluation	Dec. 24-Jan. 10, 2020
Finalist Selection/Interviews	January 16-17, 2020
Finalize Staff recommendation	Week of January 19
Recommend Award of Contract	January 30 - Board Mtg.
Complete Contract/Commence Work	February 2020