Career Opportunity

Regulatory Affairs and Compliance Director

Location: San Diego County – Work from Home Until Offices Established
Deadline to Apply: September 27, 2020

Who is SDCP?

San Diego Community Power (SDCP) is a new community choice aggregator (CCA) in the San Diego region that will launch electric service starting in 2021. We serve five member cities, with the possibility of growth, making us the second largest CCA in California. Once launched, SDCP will provide electricity for nearly half the electric load in San Diego Gas and Electric’s service territory. SDCP was formed to bring local control and customer choice to San Diego while also providing clean and renewable energy at competitive rates. For more information, please visit our website at www.sdcommunitypower.org.

SDCP is a public agency start-up that is creating a culture of open communication, accountability, and intellectual curiosity. As a small team building a large CCA in California, high levels of trust, collaboration, and a team-player attitude are key. We value transparency, responsiveness, innovation, smart work, and passion for our goals.

What Do We Need?

SDCP is a new and growing organization. We are seeking highly talented and motivated people to join our organization at the ground level. Roles and responsibilities of employees may evolve over time as the organization grows and matures. A start-up mentality and commitment to community and public service is a must.

In the role of Regulatory Affairs and Compliance Director, we are seeking a strategic thinker with interest and significant experience in California regulated energy markets, the California Public Utilities Commission and California Energy Commission, energy compliance planning and reporting, regulatory policy application, and a commitment to process and detail to ensure that SDCP remains a CCA in good standing with the CPUC and other regulatory bodies.

Primary Responsibilities

- Regulatory analysis: Work with regulatory counsel and consultants to develop positions and analyses for key policy issues affecting SDCP’s operations, fiscal health, and ability to offer innovative programs.
- Regulatory case management: Manage regulatory proceeding caseload and engage in strategic intervention, including drafting responses and comments, preparing discovery requests, coordinating with external counsel or technical consultants as necessary, and communicating with regulatory agency staff.
- Coalition building: Coordinate with SDCP’s leadership to develop and build relationships with California energy market stakeholders and communicate SDCP policy positions or concepts and impacts of particular policies on SDCP’s operations.
- Compliance Management: Ensure all compliance obligations are tracked, planned, and met. Coordinate preparation of submittals and final submissions of compliance materials to regulatory agencies. Interface between regulatory counsel, energy portfolio managers,
other consultants, and SDCP management/staff to ensure compliance tasks are prepared, reviewed, and met.

- Internal compliance coordination: Inform SDCP staff of major regulatory changes that would impact SDCP’s operations and ability to comply with state policy goals.
- Relationships: Develop and/or maintain excellent working relationships with regulatory agency staff including the California Public Utilities Commission and California Energy Commission, relevant legislative offices, CCA and other trade associations, SDCP staff/consultants, and key stakeholders.
- Representation: Present in a professional manner to internal and external stakeholders, SDCP partners, agencies, and the Board of Directors.
- Strategy: Proactively identify and develop strategic regulatory policy direction in consultation with SDCP staff, the Board, and external partners.

**Skills and Abilities**

- Desired
  - Strategic thinking, strong analytical skills, and attention to detail
  - Management-level experience including budgeting, strategic planning, team building, personnel management, and other administrative duties
  - Ability to balance multiple priorities to meet deadlines and escalate key issues
  - Strong work ethic and comfortable taking initiative/working in a fast-paced, start-up environment
  - Embrace diverse teams and be highly collaborative
  - Previous experience in power markets and/or regulatory and compliance roles

- Required
  - Demonstrated experience with challenging regulatory/compliance issues in a CCA, utility, or similar environment and strategies to address them
  - Understanding of the operations of California regulatory agencies and how to participate in proceedings, hearings, etc.
  - Excellent verbal and written communication skills
  - Excellent organizational, financial, and management skills
  - Strong interpersonal and public communication skills
  - Ability to act with integrity, professionalism, and confidentiality
  - Proficient with Microsoft Office Suite and Adobe Pro software
  - Knowledge of modern office procedures and practices including correspondence etiquette, and operating modern office equipment, technology, and programs

**Qualifications**

Any combination of education and experience that would provide the knowledge, skills, and abilities listed. A typical way to obtain the required qualifications would be: a bachelor’s degree from an accredited university in business, economics, public policy, engineering or related field AND five to eight years of progressive experience in a regulatory/compliance role for an investor-owned or public utility, CCA, or other public-policy associated organization. An advanced degree can replace up to two years of education.

**Our Commitment to Diversity and Inclusion**
At SDCP, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and intend to hire employees that reflect our communities. SDCP provides equal employment opportunities to all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

**Salary and Benefits**

The salary range for this position is $180,000-$210,000 annually, with exact compensation to be determined by San Diego Community Power, dependent on qualifications and experience. An employee benefits package is in development and will include full health benefits, a 401(a) match program, paid vacation, and sick leave. Until an employee benefits package is established and employees are enrolled, an additional 20% will be added to annual base salary, on a pro-rata monthly basis, and employee will provide for their own benefits independently. This is not a civil service position.

**licenses/certificates**

Possession and continued maintenance of a valid class C California driver’s license, automobile insurance and a safe driving record.

**working Conditions**

The position requires typical activities of an office work environment – sitting, standing, computer work, in person and online meeting participation, occasional carrying of objects, and occasional travel locally or by plane, etc. The position occasionally requires lifting and/or moving objects up to 40 pounds. SDCP will make reasonable accommodation of the known physical or mental limitations of a qualified applicant with a disability upon request.

**how to Apply**

Candidates should send a succinct cover letter and resume with 3 references to careers@sdcommunitypower.org with the position title in the subject line. Resumes will be screened in relation to the criteria outlined in the job description. Candidates deemed to have relevant qualifications will be contacted. The start date for the position is as soon as possible.